



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		JYOTI NIVAS COLLEGE AUTONOMOUS
Name of the head of the Institution		Sr. Elizabeth C S
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		080-25530137
Mobile no.		9448119266
Registered Email		info@jyotinivas.org
Alternate Email		iqac@jyotinivas.org
Address		JYOTI NIVAS COLLEGE AUTONOMOUS, Hosur Road, Koramangala
City/Town		Bengaluru
State/UT		Karnataka
Pincode		560095

2. Institutional Status					
Autonomous Status (Provide date of Conformant of Autonomous Status)		01-Oct-2004			
Type of Institution		Women			
Location		Urban			
Financial Status		private			
Name of the IQAC co-ordinator/Director		DR. ELLA SEN			
Phone no/Alternate Phone no.		08025530137			
Mobile no.		9916187166			
Registered Email		iqac@jyotinivas.org			
Alternate Email		info@jyotinivas.org			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.jyotinivas.org/pdf/AQAR%202017-2018.pdf			
4. Whether Academic Calendar prepared during the year		No			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	A++	3.76	2012	10-Mar-2012	09-Mar-2019
6. Date of Establishment of IQAC			01-Jun-2004		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
IQAC meeting - Agenda - SSR preparation		11-Dec-2018 1		27	
Swachh Bharat Swachh Paryatan Awareness		20-Aug-2018 1		500	

program - IQAC initiative		
Indo - Srilanka Youth Exchange Programme - Wafi Zahera III BA PECOS - IQAC Initiative	12-Aug-2018 9	1
IQAC meeting - Agenda -NAAC cycle IV SSR	10-Jul-2018 1	22
Crossing Threshold- initiating staff with less than 3 years of service - An IQAC session for quality enhancement and awareness	04-Jul-2018 1	50
Staff Enrichment Programme-	21-Jun-2018 1	130
IQAC meeting with Stellar management consultant Pvt Ltd Agenda- Presentation of for preparation of ISO certification	20-Jun-2018 1	5
Faculty development programme- 21st century Innovative design and the changing roles of educators - IQAC Initiative	06-Jun-2018 1	143
View File		

8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Jyoti Nivas College	CE	UGC	2014 5	1825
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
1 day session on Accreditation and its importance, preparation for NAAC cycle IV. Online staff evaluation by students Digital launch of RUSA project Registered prepared and participated in NIRF	
No Files Uploaded !!!	
13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year	
Plan of Action	Achivements/Outcomes
Preparation to apply for integrated programs	Introduced integrated BCom MCom and BSc MSc Psychology in
Preparation for IV cycle of NAAC	Prepared and submitted SSR
Quality improvement programs to be conducted	QIP on Data analysis using R
To strengthen collaboration with foreign universities	MOU signed with college of Science Tunghai University. Taiwan and Erasmus in School, Spain
No Files Uploaded !!!	
14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	15-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<ul style="list-style-type: none"> A partial information system is maintained by the institute for

recording all the academic and administrative aspects. All the records of attendance and leave of students and staff, marks obtained by each student, notices and circulars issued and other practical related aspects are carefully recorded and aligned by the institute through MIS. 100 automation of entire exam section and implementation of examination management system. The staff achievements are documented in the centralized server. The institute is able to integrate all the data related to the collection, recording and forwarding to affiliating University by aligning the available information through MIS.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	BAHECOS	History, Economics, Sociology	28/06/2019
View File			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
View File				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History, Economics, Sociology	08/06/2018
BA	History, Optional English, Sociology	08/06/2018
BA	History, Economics ,	08/06/2018

	Travel and Tourism	
BA	Psychology, Optional English, Sociology	08/06/2018
BA	Psychology, Economics, Sociology	08/06/2018
BA	Communicative English, Optional English, Psychology	08/06/2018
BA	Psychology, Journalism, Communicative English	08/06/2018
BA	History, Travel and Tourism, Journalism	08/06/2018
BA	Journalism, Economics, Optional English	08/06/2018
BA	Economics, Sociology, Public Administration	08/06/2018
BSc	Physics, Chemistry, Mathematics	08/06/2018
BSc	Physics, Mathematics, Computer Science	08/06/2018
BSc	Physics, Mathematics, Electronics	08/06/2018
BSc	Mathematics, Electronics, Computer Science	08/06/2018
BSc	Psychology, Journalism, Computer Science	08/06/2018
BSc	Chemistry, Botany , Zoology	08/06/2018
BSc	Bio-Technology, Chemistry, Genetics	08/06/2018
BSc	Bio-Technology, Chemistry, Zoology	08/06/2018
BSc	Bio-Technology, Chemistry, Botany	08/06/2018
BCA	Bachelor of Computer Applications	08/06/2018
BCom	B.Com	08/06/2018
BCom	B.Com Travel Management	08/06/2018
BBA	Bachelor of Business Administration	08/06/2018
MA	Master of Arts - English	08/06/2018
MSc	Master of Science - Chemistry	08/06/2018
MCA	Master of Computer Applications	08/06/2018

MBA	Master of Business Administration	08/06/2018
MCom	Master of Commerce - Financial Analysis	08/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Jyoti Nivas College Autonomous conducts questionnaire surveys and interactive sessions on a regular basis from the stakeholders of the institution to seek feedback on the various aspects of the college's functioning, including curriculum. The college holds mentor-parent and mentor-ward meetings twice a year to elicit suggestions for overall development of students in the campus. An online annual assessment of teaching-learning process by the students contributes to the constructive analysis of every faculty in the institution. The IQAC of the college ensures that the assessment is conducted every year. All the departments obtain feedback, both structured and non-structured, from students on the curriculum content. The Boards of Studies conducted every year, analyse the existing course contents of the relevant semesters, and offers suggestions for modifications which are implemented for the next academic year. The Board of Studies of all departments include representations from industry and academic institutions whose expertise contribute to the modernization of course contents relevant to today's society, industry, country and the world. This process enables the implementation of courses applicable to the programme over a period of three years. The fourth year is the review year during which a complete survey is conducted about the curriculum from all the stakeholders. Thus, in the review year 2017 - 2018, an online survey about the curriculum was done by the students. Analysis of the responses reveals that the curriculum offered by various departments has met the expectations of students in terms of relevance to current applications, future relevance and academic motivation. A significant observation made, was to keep the curriculum up to date. The departments then reviewed the curriculum in their respective Boards of studies</p>

and submitted an action taken report in the academic year 2017 - 2018. A reviewed grid and course content was subsequently introduced in the year 2018 -2019 for the I and II semesters. Feedback on the curriculum content from the teaching faculty presented a bright picture as all the parameters indicated optimum level of satisfaction. The response from the alumni and parents on the course content was also quite similar. The feedback system employed by the college has been a constructive tool for the modernization of course contents wherever applicable. It has provided optimum result in satisfying the needs and expectation of stakeholders.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	3005	374	130	17	147

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
147	147	868	58	6	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has, since the time of its inception, been catering to students' welfare in numerous ways. The college has undertaken many strategies to upgrade student quality and build their confidence. One of the best practices of the college is the Mentor-Ward System. The details are given below I: Mentor - Ward System Each faculty (mentor) is allocated a small group of wards/ mentees. The mentor constantly interacts with her wards to understand her socio economic status, academic abilities, hopes and aspirations. The mentor is always available to the mentee and plays the role of an advisor and confidante. This system is an on-going process which begins on the day the student steps into the college until she leaves the institution. Regular Interaction: The mentor regularly interacts with the mentee to know her progress in all aspects. The mentors keep a record of the personal details, attendance, marks, participation in extra and co curricular activities and curricular and co curricular credits of their wards. Parent-mentor-ward meetings: Formal Parent-mentor-ward meetings are held every semester. This gives an opportunity for the parents/ guardians to meet the mentor and interact. Mentor Certificate: The traditional conduct certificate issued by institutions is replaced by a more comprehensive, personalised Mentor Certificate written by the mentor. Transition Process: The mentors help students to get a better perspective of the challenges they face at the beginning of college life. This practice helps students

manage the transition into higher education with a strong one-to-one interaction between the mentor and mentee in an atmosphere of care and concern, and useful coping strategies. The mentees come to their mentor as a first point of contact at times of triumph or crisis. The mentee looks upon the mentor as a role model, advisor and confidante. This practice has substantially improved the student-teacher relationship, providing confidence and improving the quality of life of the mentee as is evidenced by a number of successful mentoring outcomes.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3379	135	25.03

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
147	147	Nil	26	49

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Mrs. Ranjini Devi	Associate Professor	Award for creating awareness on e-waste by NGO Sahaas, Ensyde.
2018	Dr. Leena Alexander	Associate Professor	Dr. APJ Abdul Kalam Award life time achievement award by International Institute for Social and Economic Reform
2018	Dr. Anita Khera	Associate Professor	Rashtriya Gaurav Award by India International Friendship Society
2018	Dr. Nirmala Vaz	Associate Professor	Adarsh Vidya Saraswati Rashtriya Puraskar Award
2018	Dr. Nirmala Vaz	Associate Professor	Best Faculty Award EET CRS
2018	Capt H K Roopa Rani	Assistant Professor	Director Generals Plaque National Cadet Corp
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
----------------	----------------	----------------	---	---

			end examination	end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nill	3230	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://jyotinivas.org/programme_outcomes.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://jyotinivas.org/jnc/AOAR/Student_survey/EVALUATION%20REPORT-FACULTYWISE.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Nill
View File

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	00	00	0	0
No file uploaded.				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
00	Null

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
View File			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in	Number of citations excluding self
--------------------	----------------	------------------	---------------------	----------------	---	------------------------------------

					the publication	citation
No Data Entered/Not Applicable !!!						
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	13	1	17
Presented papers	21	23	5	3
Resource persons	Nil	6	1	4
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
View File			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
00	00	00	0	0
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited

No Data Entered/Not Applicable !!!

[View File](#)

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
--------------------	---	----------------------	--	--

No Data Entered/Not Applicable !!!

[View File](#)

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
--------------------	-------------	-----------------------------	----------

No Data Entered/Not Applicable !!!

[View File](#)

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
-------------------	----------------------	---	---------------	-------------	-------------

No Data Entered/Not Applicable !!!

[View File](#)

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
--------------	--------------------	--------------------	---

No Data Entered/Not Applicable !!!

[View File](#)

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
738.53	802.75

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing

Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NewGenLib (NGL)	Fully	Helium-3.1.1 the NGL Core Engine Version is 3.1.	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	58947	11549646	867	357905	59814	11907551
Reference Books	14737	2887412	217	89476	14954	2976888
Journals	57	111406	6	6000	63	117406

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	408	8	2	1	8	28	33	350	0
Added	105	2	0	0	2	4	3	500	0
Total	513	10	2	1	10	32	36	850	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

350 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Audio Video (Sound Proof) Recording Theater	https://jyotinivas.org/audiostudio.php
Production Studio (Green Blue Matte)	https://jyotinivas.org/videostudio.php
Multimedia Lab with Wi-Fi connectivity	https://jyotinivas.org/media_lab.php
Acting Workroom	https://jyotinivas.org/performing_arts.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
44311995	23809014	29541330	20976243

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The Management has policies and practices to maintain and ensure the optimum use of the various facilities on campus. There is a schedule for maintenance, based on usage and necessity. Periodic service and repairs are undertaken to ensure effective functioning of laboratories and classroom furniture/equipments/ICT facilities in addition to continuous supervision of power/water supply. Two supervisors and support staff are in charge of maintaining the cleanliness/hygiene of the campus. The supervisor reports to the chief administrator for the list of daily requirements. Environmental pollution is controlled through Energy Conservation (Solar Panels and Wind Turbine), rain water harvesting, Sewage Treatment Plant, tree planting programmes, Green Initiatives include plastic-free campus and paper recycling. Awareness campaigns regarding cleanliness are made through captions/bulletin boards and paintings Elevators, PA system, CCTVs, fire extinguishers and LED screens are periodically serviced and maintained. Ramps and support bars make the campus differently-abled-friendly JNC provides ICT-enabled classrooms to enhance teaching-learning. CCTV surveillance through IP cameras setup on campus, classrooms and departments enable prevention of malpractice and misbehavior. The entire campus is Wi-Fi enabled which is used in the teaching-learning process for audio-visual presentation, attendance entry, research and reference work. For the power backup of all the electronic equipment, UPS and batteries have been installed and they are maintained by servicing them twice a year. Wi-Fi access points are regularly serviced. CCTVs, Generators/Photocopiers, RO water purifiers, Air Conditioners, Elevators and Telephones are maintained through Annual Maintenance Contract. Computers are regularly maintained by technical staff. The state-of-the-art auditoriums have latest electrical and electronic equipment. The maintenance of the instruments, microphones, sound systems, lights, curtains, air conditioning, green rooms,

washrooms, backstage and seating are all periodically maintained. The college has state-of-the-art gymnasium equipped with the latest machines. Both staff and students have enrolled in the gymnasium, making use of the wide variety of more than 130 equipments. The gymnasium has a qualified trainer and a fitness assistant. The College offers courses in Yoga. A qualified and trained Yoga instructor appointed by the Management conducts yoga sessions. Space has been provided to conduct zumba sessions as part of the short term course. The College has allotted specific rooms fitted with appropriate acoustics and musical instruments for the training of the Western and Indian music teams. The teams practice regularly and take part in various inter-collegiate competitions and other cultural programmes. The College facilities for sports include outdoor games- basketball, volleyball, throw ball, athletics, cricket, football and tennis, indoor games- chess, carom and table tennis. A sports assistant maintains on a daily basis movable and immovable items under the supervision of the Physical Education director. New equipment is purchased annually and stock verification is conducted on the basis of day book and stock book. The sports field is maintained through daily watering and use of rollers. The college also avails the services of specialised trainers/coaches for various sports. The indoor games facilities are open to all staff and students for recreation.

<https://jyotivivas.org/jnc/AQAR/4.4.2/4.4.2.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
24	20	4

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	00	National	Nil	Nil	00	00
2018	00	International	Nil	Nil	00	00
2019	00	National	Nil	Nil	00	00
2019	00	International	Nil	Nil	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council/Union is an integral and dynamic part of campus life at JNC. It is an elected body. All the students of the college vote to elect their representatives. The Union helps in the smooth functioning of the various academic, co-curricular, extra-curricular, cultural and sports activities of the college. The union members work for the welfare of students and the upliftment of the institution as ambassadors of the college. They are the voice of the students. Student Council/Union at JNC works under the guidance of

student union advisors and mentorship of the Principal. The academic year begins with the election of Students Council/Union consisting of the following posts: President, Vice President, Cultural Secretary, Sports Secretary and Treasurer. The election of the student body begins with the filing in of nomination papers followed by the scrutiny of the nomination papers by a team of experts as per the College Constitution. On the election day every student and staff gets to cast their vote through the Electronic Voting Machine (EVM) obtained from BEL (Bharat Electronics Limited). The day ends with the announcement of the winners for each post. This is followed by the election of the sports and class representatives. After the election, begins the planning of events for the academic year, which is initiated through a two day leadership camp, where students are taught the nuances of becoming a true leader by experts. The formal induction is done at the Investiture Ceremony. The Student Council/Union is responsible for organising and executing cultural and sports events at the national, inter-collegiate and intra-collegiate level. Scintillation, the national cultural extravaganza and Sphygmus a national sports fest are important events. Rhapsody the inter-class competition showcases the varied talents of all students. An event looked forward to by all is the Freshie Queen competition that initiates the freshers into the college culture. The class and sports representatives co-ordinate with the Student Council/Union to execute the various student activities by motivating their class to participate in all the events. They liaise between the students and the student union advisors. Suggestions from the student body are presented to the Principal for timely action. They also assist the departments and institution in conducting various curricular and extracurricular activities. The elected/appointed student heads of various departments, clubs and other associations, under the guidance of appointed staff, assist in conducting activities like conferences, seminars, workshops, talks and exhibitions at the inter-collegiate, state and national levels. They also help to conduct other events such as Arbitrium the Commerce Fest, Jyoti Filmato of the Centre for Media Studies, Manasi organised by the Psychology department, Manrita an event by the Social Science Forum, Jyoti Summit, Teachers' Day, Students' Day and many more. The student leaders also help in coordinating the National Service Scheme (NSS), All India Catholic Union Federation (AICUF), Eco-club, Paper Recycling Unit and E-Cell activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

862

5.4.3 – Alumni contribution during the year (in Rupees) :

304000

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings: 1. Alumni meeting of the Steering Committee Members held on 24 August 2018, 2. Alumni meeting with the all committee members held on 3 September 2018
 3. Alumni interaction-Department of Commerce on 8 June 2018 4. Alumni meeting- Department of M.Com (FA) on 29 August 2018
 Activities organised: 1. Alumni interaction-Department of Commerce and Management 2. Alumni interaction-Union activity - 24 July 2018, 3. Alumni meeting-Department of M.Com (FA) Event: Club Activity- Artha Jyoti on 29 August 2018 4. Alumni interaction-Department of Communication and Media - 24 July 2018

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Governance in Jyoti Nivas College Autonomous is decentralised with well laid-out pathways for smooth conduct of various activities. An example of collective ownership of responsibility in a well-regulated process is the conduct of end semester examinations (ESE). The Controller of Examinations (COE) is appointed by the Management to ensure the smooth functioning of all processes related to the conduct of ESE and announcement of results. The Board of Examinations consists of the COE, Deputy COE, Deans and Deputy Deans of the Science, Arts, Commerce Management and Language streams, who finalise the dates of the ESE. The Heads of the various departments, submit a list of external and internal paper setters. The COE sends mails to both internal and external paper setters from the list submitted. The Deans and Deputy Deans keep track of papers received. The CIA sheets signed by the students are checked by the HODs. The papers received are scrutinized by Board of Examiners. Printing of papers is done by Deans and Deputy Deans under total confidentiality. The Examination Committee oversees the physical arrangements of conducting the examinations and the Teaching faculty does the invigilation. Valuation Custodians oversee the process of valuation, physical verification and review of valued answer scripts. Tabulation of ESE marks is made error free by the use of bar codes for both student register numbers and marks. Tabulated results are reviewed by the Board of Examinations. The results are declared in about four weeks after the completion of examinations. 2. Through the Student Union Election Process, Jyoti Nivas College practices participative management and decentralization in a transparent and democratic manner. Student Union Election process starts with the activity Know Your Candidate where the contestants introduces themselves to the student body and faculty. The Entire student community participates in the process by asking questions to the eligible candidates before making the final choice to select their student office bearers comprising of the President, the Vice-president, the Cultural Secretary, the Sports Secretary and the Treasurer. Student union elections are conducted through Electronic Voting Machines. Every student of the college casts her vote. The winner is chosen by a simple majority. The option of NOTA is also available for students. Students who could not make it to the elected office bearers forms a part of extended union members who assists the union in conduct of the activities. Subsequently Class and sports, assistant class and assistant sports representatives, are elected by respective classes. Individual departments also conduct elections to choose student representatives to conduct various department activities. Approximately 220 elected student representatives are fully involved in the conduct of Co-Curricular and Extra-Curricular activities. This opportunity gives students a chance to develop their decision-making skill, communication, leadership skill and organizational ability.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	The Principal, the HODs, the IQAC and Chief Coordinators of the 3 academic streams evolve policies for the upkeep of the infrastructure. Library has

online database access, remote access facilities, Digital Braille Resource Centre, DELNET, N-LIST, Galileo Integrated Digital Learning Centre, British Council Library facilities and IIMB institutional membership. It is well equipped with RFID, CCTV, digital and smart ID card facility. The NLIST-INFLIBNET allows networking of academicians and researchers through sharing of scholarly materials. 108 classrooms have Wi-Fi and LAN and 55 have LCD facilities. 8 seminar halls have ICT facilities. Business Laboratory that uses Assisted-Technology through Tally and Advanced EXCEL .

Examination and Evaluation

The internal testing pattern includes class tests, assignments, projects, mid-semester examinations and viva voce. End semester examination includes practical, theory and MCQs. Examination results are declared within 33 days approximately, with over 85 being the pass percentage, on an average. The college has full automation of Examination System covering the following functions: Bar Coding, Double Valuation, External Authentication, Physical Verification and Continuous Internal Assessment.

Curriculum Development

The institution lays emphasis on the framing of curriculum that has appropriate relevance to local, national, regional and global developmental needs. This is done by all departments in consultation with academicians and Industry experts. Periodic revision of the existing curriculum takes place keeping the current trends in mind.

Human Resource Management

Building Communication: Initiative was taken to build a stronger relationship and communion among all the staff and also among the non-teaching staff. To this end a one day boot camp was organised for all the teaching staff. **Fellowship:** The two occasions of Teachers' Day and Christmas are celebrated in a grand manner with suitable gifts for all teaching and non-teaching staff along with a sumptuous meal hosted by the Management. **Financial support:** Financial support is given to the teaching staff to attend conferences / seminars. Non-teaching staff receive

	<p>financial support for medical emergencies and financial contingencies.</p>
<p>Research and Development</p>	<p>The college Research and Development activities among staff in the following ways</p> <ol style="list-style-type: none"> 1. Financial support for research projects, publication of papers and attending conferences to present paper. 2. Providing physical facilities in the college to peruse research. 3. Permitting staff to carry out research work during college hours without affecting the expected duties of the faculty. 4. Research work of staff may be published in the in house journals ASSNJRA (ISSN 0975-461X) and Navajyoti Research Journal (ISSN 2456-3781) after peer review. 5. Students are also encouraged to carry out research projects which are published in the in house student journals
<p>Industry Interaction / Collaboration</p>	<p>The college collaborates with industries for various aspects of student development including, student projects, internships and on the job training. Industry experts are also present on the Board of Studies of all the departments to periodically revise the syllabus to suit industry needs and bridge the Industry-Academia gap. Industries also regularly hire Jyoti Nivas College students through campus placements</p>
<p>Teaching and Learning</p>	<p>All departments have moved from conventional teaching methods to student- centric methodology. The college ensures the overall growth and development of its students in a four-dimensional perspective that enhances academic outputs through cognitive learning, experiential learning, participative learning and problem-solving methodologies. The curriculum for the students is structured in a systematic way to enhance interdisciplinary and multidisciplinary approach and provide a balanced and comprehensive education. Students organise events which give them hands-on experience.</p>
<p>Admission of Students</p>	<p>The college caters to an heterogenous group of students. An active website notifying admission schedule. Admission as per UGC and State Government requirements. Selection on merit basis creating equity and access. Admission</p>

process online . Affordable fees.
Remedial classes to improve the
linguistic proficiency of English

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<ul style="list-style-type: none"> • e- governance is used for exchange of information and communication among students, staff, parents and the interested public within and outside the campus via displays on the college website, sms and email. • Information on upcoming events, applications, courses, infrastructure etc. are intimated through the college website. • College communicates to the parent and student body through the Student login portal 'Knowledge Pro'. Attendance and hall tickets of end semester examination can be seen through the portal. Parents and students can raise support requests through the portal. Students can apply for bonafide certificate through the portal.
<p>Student Admission and Support</p>	<ul style="list-style-type: none"> • Advertisement on the website. • Availability of applications online. • Data entry to save the students' details. • E-admission has been implemented from April 2017 onwards. • Career counseling is done through telephone talk, e-mailing, whatsapp, skype and facebook. This has facilitated to guide the parents and students staying far away in other states and other countries. • Fees is remitted through NEFT. • Online application screening for the eligibility of the students. • Short-listed students are informed through mail /phone regarding interview. • The orientation programme for the first year students is informed through message alerts.
<p>Examination</p>	<p>The examination section is well equipped with systems, internet facility and ICT tools these are necessary for easy processing of various examination processes. Knowledge-Pro software platform is used by the examination section as portal for staff and students. E-functions of the examination cells are:</p> <ul style="list-style-type: none"> • Bar coding system for answer scripts. • Entering of CIA marks , attendance through staff portal using Knowledge Pro software • Question paper setting,

receiving and communicating to the examiners through e-mails • Students can access the attendance, shortage of attendance, online marks card and hall tickets are made accessible through student portal through login with their unique ID and pass word with Knowledge Pro.

Finance and Accounts

Tally software was installed in 2004. Tally software is used for data reliability and security, easy payroll management, managing commercial transactions effectively and efficiently. The college uses Tally software ERP 9 which helps the transparent functioning of finance and accounts sections. The college conducts regular audit of annual books of accounts. Saral TDS was implemented from 2013 . Saral TDS is the software for electronic filing of TDS returns as per the provisions of Income Tax Act. It is used for the calculation of TDS for the staff and vendors. It calculates the correct tax applicable for the employee and automatically deducts the TDS from the salary efficiently. It is very transparent and chances of miscalculation is low. Hence the stakeholders of the college (teachers and vendors) are satisfied and trust is build.

Administration

The administration of the college functions with e-governance system at different levels. Tally software is used for day to day functioning of the administration and for updating the inventory details of the college. Saral TDS was implemented from 2013 onwards for effective functioning of the administration. It is used for the preparation of Form 16, 16A and Uploading of E-TDS which is a requirement for complying with the provisions of IT Department. Knowledge-Pro software is used for several purposes for the efficient functioning of the administration. During admission , potential students can access the software to download the application form for suitable courses. Knowledge Pro software is used by the students on campus to get faculty details, attendance verification, view the time table (class time table and exam time table) and download the exam hall tickets, certificates. Faculty

Evaluation Process by the students is also done through Knowledge Pro. Faculty can also access the knowledge Pro software to upload class attendance , to evaluate the Non-Teaching Staff and to send notifications to parents and students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
147	147	80	80

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Financial Aid, Token of appreciation, facilitation, recreational trips, faculty enhancement programmes, medical facilities, parking	Uniforms, Financial Aid, Token of appreciation, facilitation, recreational trips, faculty enhancement programmes, medical	JNC Book Bank, Mid Day Meals, Remedial Classes, Financial Aid, Seminar on motivational talks on self esteem, Career counselling sessions, Personal Counselling,

facility, Staff lounge, free WiFi access, Gymnasium, meditation room, Food court, snack vending machine ,	facilities, parking facility, Staff lounge, free WiFi access, Gymnasium, meditation room, Food court, snack vending machine	Medical help
---	---	--------------

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

To ensure transparency, accountability and maintain the highest degree of integrity the college conducts internal and external audits regularly. Internal Audit: The Governing Body of the Institution, The Finance Team of the Society, Head of the Institution, Finance Committee of the college and the Administrator are the authorities in charge of the financial management of the college. The internal financial Audits are conducted by a certified chartered Accountant firm M/s Phillips Co. on interim and annual basis. The audit is conducted in accordance with the general auditing standards of India. The duly certified Audited statements and the utilization certificates are submitted to the UGC for the grants received from them. In addition to this, during every financial year, the Finance Team of our Educational Society, nominated by the Governing Body, visits the college for physical verification of Accounts and respective documents pertaining to financial transactions. External Audit: Periodical external audit of accounts are conducted by the Department of Collegiate Education, Government of Karnataka and also by the Accountant General. Adhering to the audit report, the observations and objections raised by the Audit Teams are discussed, clarified, reviewed by those in charge of the financial management of the college. The relevant action is initiated as per the instructions of the team, to resolve the objections raised. Further final replies are furnished for the pending queries.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
View File		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Nil	Nil
Administrative	No	Nil	Nil	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent- mentor/ teacher meeting

6.5.3 – Development programmes for support staff (at least three)

Training by ITC on Waste Segregation. Training for Online verification of education documents - by Direct Verify
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Six new undergraduate programs have been introduced. Installation of Sewage Treatment Plant(STP). Training for certificate program in Microsoft Office Specialist Admission process made completely online.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Nil
d)NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Session on "Handling emotions" for Women	15/06/2018	15/06/2018	500	Nil
Session on Relationships and Women Issues	29/06/2018	29/06/2018	50	Nil
Session on Women's contribution to Society	06/07/2018	06/07/2018	200	Nil
Session on "Building Confidence For Women"	27/07/2018	27/07/2018	500	Nil
Session on 'Stress management' for women	16/08/2018	16/08/2018	500	Nil
Workshop on 'Enriching Marital Relationships	23/08/2018	24/08/2018	500	20
Public Lecture on	06/10/2018	06/10/2018	500	Nil

'Sexual Harassment in the work place Act' by Advocate Mr. Thomas Vallapally				
Session on "Forming New Healthy Habits" for Women	04/01/2019	04/01/2019	500	Nil
Skill Enhancing Session- Handicraft Workshop for women Entrepreneurs	08/02/2019	09/02/2019	28	Nil
Session On Menstrual Cycles and the Hygiene	08/02/2019	08/02/2019	500	Nil
Issue and challenges faced by Girl Child	08/03/2019	08/03/2019	175	Nil
Self Defence Workshop for women	08/03/2019	08/03/2019	175	Nil
"Naari -Dhwani "(Women's voice) - Interdepartmental Competition	21/03/2019	21/03/2019	300	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
581535.5 KWH

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Provision for lift	Yes	5
Ramp/Rails	Yes	5
Braille Software/facilities	Yes	3
Rest Rooms	Yes	5
Scribes for examination	Yes	5
Special skill development for	Yes	1

differently abled students

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Gender and Literature	01/06/2018	Objectives of the Course: To examine the different representation of gender in text. To explore literary images of men and women and spaces of negotiations, within the various cultural context, primarily Indian.
Cyber Security	01/06/2018	Objectives of the Course: The proliferation of internet has impacted the lives of people in all professionals. Equally they are also prone to get attacked by hackers and intruders and eventually lose their privacy. The objective of the course is to understand the need for cyber security and it is related threats and attack Learn methods to become secure in the cyber world.
Banking Law and Operations	01/06/2018	Objectives of the Course: 1. To familiarize the students to understand the Law and Practice of Banking. 2. To bring about awareness among students with changes and innovations in Banking Industry. 3. To understand the Negotiable Instrument Act 1991.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Reading from religious scriptures - Student Orientation Programme	08/06/2018	08/06/2018	900
Assembly on PA System Right to Education	11/06/2018	11/06/2018	3000
International Yoga Day	21/06/2018	21/06/2018	14
Know your candidate and Union Election	25/06/2018	26/06/2018	3000
Assembly on Leadership	03/07/2018	03/07/2018	3000
Assembly on Motivation	17/07/2018	17/07/2018	3000
Assembly on Freedom	13/08/2018	13/08/2018	3000
Independence Day Celebration	14/08/2018	14/08/2018	1500
Independence Day - Flag Hoisting	15/08/2018	15/08/2018	200
Assembly on Self-Esteem	20/08/2018	20/08/2018	3000
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Wind Turbine: Jyoti Nivas college on 26th May 2016 entered the list of very few colleges in the city to use renewable energy as alternate power source, and the first college to set up a wind turbine to power itself. The wind turbine with the capacity of 900 watts was taken up by the Electronics department in collaboration with National Aeronautical laboratories and Aparna Renewable energy sources, throwing the doors of the research and industry wide open to the students of the college. 2.Sewage Treatment Plant: Recycling water is a prime necessity today. The institution has set up two sewage treatment plants each of capacity 60 KLD on campus. The treated water is used for gardening throughout the campus and in flush tanks in restrooms. 3.Solid waste management: The institution takes all measures required to guarantee that the campus is free of plastic and other items that harm the environment. All rooms in our college are provided with dustbins earmarked for dry and wet wastage segregated which are emptied every evening. The 9.5 acre campus is always maintained green and clean by efficient gardeners and sweepers. Dry leaves are frequently collected and composted for organic manure. 4.Plastic-free campus: Students are encouraged to carry their own steel water bottles and lunch boxes. Our canteen is encouraged to use steel cups and plates for serving food. Eco-friendly paper bags are used instead of plastic bags. E-cell organises exhibitions and sale of eco-friendly products. 5.Paperless Office: Intranet is used to send documents between departments and the administrative office. Much of the communication from/with the Controller of Examination is by e-mail. Hall

tickets of eligible candidates are generated online. The daily and monthly attendance of students can be monitored by students on their mobile. Important announcements are made over the public address system. Paper consumption is considerably reduced with digitization of the examination section.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Practice: INNOVATIVE PATHWAYS FOR THE COMPREHENSIVE DEVELOPMENT OF YOUNG WOMEN

2. Objectives of the Practice

- To go beyond academic learning and inculcate life skills.
- True education is achieved when all aspects of the personality are developed. The purpose of education is to provide holistic development. An empowered and mature young woman, aware of her rights and responsibilities, becomes a valuable contributing member of the society.
- This practice gives attention to many aspects of cognitive development, with an enhanced focus on the emotional welfare, spiritual orientation, social consciousness and ethical grounding of women.

3. The Context

The institution caters to young women coming from various socio-cultural-economic backgrounds. Students migrate to Bengaluru from small towns/rural areas, looking for a better start in life with access to a comprehensive education. This places an onus on the institution to cater to their needs and aspirations. JNC caters to the emotional and psychological wellbeing of the students. Holistic development of the young woman is achieved through various programmes. This practice works to fulfil the mission of the college and also ensures a healthy student environment.

4. The Practice

There are many segments to this practice. It is an ongoing process, extending throughout the student's stay in the college. All the segments are cohesively linked to enable efficient and systematic delivery. The mentor-ward system is a strong one-to-one interaction between teachers and students in an atmosphere of care and concern. The mentor becomes the go-to person for academic, personal and familial issues. Each teacher is assigned a group of 25 students as wards. This practice was started in recognition of the need for the youth to have a friend, counsellor and confidante on campus. Counselling in JNC is a service area providing a non-judgmental, confidential and supportive atmosphere. This environment helps students to explore their emotional and psychological problems and find solutions. The guidance of a mature adult with extensive life experience, who provides emotional and psychological support, is invaluable. Value Education is built into various activities in the college. The weekly assembly, based on a theme, conveys important values. Once a week value education classes are held. Each class has a lesson plan, oriented towards instilling core values such as faith in God and Humanity, Honesty, Truth, Unity. It also enriches the students' personal development, making them responsible, healthy members of the society. Outreach programmes enable students to develop a critical awareness and analysis of our society, to cultivate a deep and genuine concern for the oppressed/marginalised and to commit themselves to the task of building an equitable and just society.

Short-term courses and certificate programmes that focus on personality development, personal hygiene, and social consciousness are offered in the institution to ensure all-round development. All the different segments of this practice are given due importance, time and focus.

5. Evidence of Success

Multi-faceted individuals with a strong sense of self, social consciousness and healthy mind are the products of these activities. Mentors have successfully helped students with problems in the area of relationships, alcoholism and abuse in the family, by developing in them emotional maturity. Counselling services have successfully imbibed confidence in students coping with stress from the problems of adaptation to the demands of university level study and an independent life away from family. A few students have joined the armed forces, some joined programmes on corporate social responsibilities, and human rights organizations. Some have done research on pertinent issues on society and

environment, keeping ethical concerns in mind. All social, emotional skills result in stronger academic performance and are also the orientation we need in the world of work and in life. 6. Problems encountered and resources required

Teachers have to be sensitised about the values of the institutions and the need for this inculcation in students. Teachers have to be aware of their own emotions and subjectivities, collaborate with others, balance core academic work with these responsibilities and create good interpersonal relationships with students and colleagues. Teachers are oriented through various programmes. At the beginning of each academic year workshops are conducted for the staff. We identify what needs to be done to address individual students' needs as well as the needs of whole groups of students. There has to be a constant and conscious effort to find the time, motivation and necessary energy from both students and teachers to ensure the continued success of this practice.

1. Title of the Practice: CURRICULUM DESIGN AND CURRICULUM EXTENSION FOR EXCELLENCE IN HIGHER EDUCATION, EMPLOYABILITY AND ENTREPRENEURSHIP

2. Objectives of the practice

- Encouraging students to develop skill sets required in today's world and engage with new developments
- A curriculum that is designed to balance academic and industry needs and prepare students to pursue higher education
- Research that enhances students analytical and creative thinking

3. The Context

The constant changes in the various subjects, new areas of study/interest and the evolving nature of the job market make it imperative for an educational institution to ensure that all of these are seamlessly incorporated into the curriculum. It is done also through curriculum extension activities of the department that make learning fun and meaningful. The challenge in curriculum design is to address all categories of students and achieve a fine balance between core areas of knowledge, with excellence in higher education and fulfilling market needs.

4. The Practice

Review of syllabus in all subjects through BOS meetings happens every year. The syllabus is updated every four years. All departments have members of industry on their board. The first and second year syllabi focus on the core areas of the chosen subjects while in the third year the curriculum focuses on innovative, industry related syllabi and new areas of study. Departments ensure that students take up internships to have an experiential understanding of how the industry works. Following are some of the significant inclusions in the departments working towards Curriculum and Curriculum Extension for Excellence in higher education, employability and entrepreneurship.

ARTS

- English: Linguistics and Stylistic, Children's Literature, Asian Literature and Post-Colonial Literature. Literature in translation from India. Short-term course on Spoken English
- Psychology: Abnormal Psychology. Short-term course on Public Mental Health
- Sociology: Short-term courses on Human Rights and Women Rights
- Tourism and Travel management: Short-term courses on Tourism Geography and Airline Ticketing
- Economics: Mathematical Economics Short-term course on Entrepreneurial Development Programme.
- Center for Media Studies: Theatre, Visual Design, Sound Design, Photography, Film-making and Advertisement, Blogging, sound and video editing software, Advertising and Public Relations
- Short-term courses in French, German and Spanish

SCIENCE

- Biochemistry/Genetics: Short-term course in Nutrition And Dietetics, Medical Lab Technology
- Biotechnology: Short-term course in Bioinformatics and Clinical Research
- Botany: Short-term course on Bonsai Cultivation, Organic Farming and Terrace Gardening
- Computer Science: Artificial Intelligence, Data warehousing and Mining, Machine Learning, Python Programming
- Mathematics: Python Software
- Electronics: Medical Electronic, Embedded Systems. Internships in NAL
- Zoology and Genetics: Projects in Paper VII

COMMERCE AND MANAGEMENT

- Courses oriented towards industry: CMA, Accounting Foundation Course.
- Short-term courses Advanced Microsoft Excel, SAP, HRM, Tally, SCM and CRM

B.Voc.(BF): Employability Skill-set Training and Stock Market.

POST-GRADUATE CENTRE

- English: Gender Studies Folk Tale and Mythology Visual Narrative Teaching of English Language and Literature
- MCA: Machine Learning Techniques,

Image Processing, Cloud Computing, Data Mining, Mobile Application, Python Programming, Agile Methodology • MBA: Innovation Management, Entrepreneurship Development, Strategic Management. • M.Com(F.A): Accounting and Auditing, Financial Markets and Services, Corporate Tax, GST. 5. Evidences of Success The paradigm shift in curriculum has received warm commendation from all the departments Board (BOS) members who are often university professors and industry experts. There has also been a steady increase in the number of our students who pursue their higher studies in universities in India and abroad. Students find employment in many sectors with ease. An indication of the success of the job-oriented curriculum is the placement statistics. Our students have been placed in prestigious companies such as Infosys, Goldman Sachs, KPMG, Deloitte to name a few. 6. Problems Encountered and Resources Required Development of curriculum must match the changing nature of the domain and the market. In addition we were faced with the challenge of making the syllabus student friendly. The fluid contexts of higher education and industry requirements were a challenge. New areas of study are part of higher education today. The corporate world has substituted qualifications with skill sets. The curriculum design requires reaching out to industries and employers and consult them. We had to ensure that teachers have the required skills. The paradigm shift was at first met with some resistance. Teachers were asked to change teaching strategies. This resistance, over time, gave way to understanding and acceptance.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://jyotinivas.org/best_practices.php

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

EDUCATING THE MIND WITHOUT EDUCATING THE HEART IS NOT EDUCATION AT ALL—ARISTOTLE Jyoti Nivas College Autonomous is the only institution for women in Karnataka with the title College of Excellence awarded in 2014. Innovations, advancement and best practices in the key areas of knowledge incubation, social immersion, governance and infrastructure have ensured our continuous growth towards excellence. Institutional Social Responsibility towards the underprivileged is one distinctive feature of JNC. This is in keeping with the vision of the college which is "Communion, Excellence, Service, Relevance". Institutional Social Responsibility is achieved through two fundamental processes: at the management level and at the student level. • JNC has always endeavored to bring the marginalized namely the socially and economically challenged as well as the physically and visually challenged students to the mainstream. • Guiding the student community on what should be their role as socially conscious individuals, the college has adopted a slum about 100 meters from the college. The services provided under this project titled "Sunanda" are: • Formation of Women Self Help Group • Job Oriented Courses such as Computer Fundamentals, tailoring and embroidery • Capacity building trainings Institution helped about 450 ladies of 35 sanghas in Ramamurthy Nagar with a financial aid of Rs. 1,92,000/-. This aid helped in leadership training, awareness of health and hygiene and conducting training programmes for women as well as a legal mobile clinic in the slum in order to give legal consultation to slum dwellers. The institution funds a 30-bed hospital in Bijapur for children affected with HIV with an aid of Rs. 4,80,000/- . The student strength of the college is around 3379 with about 10 of students coming from low socio-economic background and are first generation learners. At the student level, initiatives are undertaken on the social and the environmental front. Social: • To sensitise the students about the relationship between an individual and the

society, each student should engage in a minimum of 30hrs of social service initiatives. • Annual food fest Mistletoe Masala is conducted with the objective eat as much as you can so that you can feed the needy. • The students rendered their services to the differently abled children, the mentally challenged, the visually impaired and physically challenged. 30 students visited Summanahalli to help the leper patients. • 80 students with staff visited the rehabilitation centre of the disabled. • Flood relief work for Kodagu and Kerala. • Polio walkathon. • 'Handful'- food and articles for the poor. Environmental: • Environmental sustainable initiatives to plant 300 saplings at Doddabalapur were undertaken. The students partake of these programmes to understand that each individual has an obligation to act for the community at large. • 'Clean drive'- cleaning of Cubbon Park and surrounding area of Koramanagala. The wealth of a nation and sustainable development lies in the quality of education and sense of social responsibility imparted to the youth. The institution contributes to a strong resurgent India by empowering the young women who enter the portals of Jyoti Nivas College.

Provide the weblink of the institution

<https://jyotinivas.org/>

8.Future Plans of Actions for Next Academic Year

- IQAC to organize conferences related to higher education
- Preparing for NAAC 4th Cycle of Accreditation
- Propose to introduce integrated programmes
- Up gradation of infrastructure
- Up gradation of Medical Room with a Nurse and Doctor
- To conduct an online evaluation of the non-teaching staff by the faculty
- To strengthen the existing facilities in the laboratories
- To increase the number of digital display units
- To install vending machines for snacks
- To organize structured feedback from the employers
- To strengthen documentation process for quick accessibility of data
- To encourage both students and staff to take SWAYAM - MOOC courses.