



Jyoti Nivas College Autonomous
Hosur Road, Bengaluru

Internal Quality Assurance Cell (IQAC) Meeting

Date: 06-07-2022

Venue: Principal's Office

Time: 2:15pm

Chairperson: Dr. Sr. Lalitha Thomas, Principal

Sl. No.	Names	Departments/Designation	Signature
1	Dr. Carol Stanly	HOD, Dept. of Physics & IQAC Coordinator	Carol Stanly
2	Dr. Sitavi Yathiender	Vice Principal, Science & HOD, Dept. of Zoology & Genetics	Sitavi
3	Dr. Roopa Philip	HOD, Dept. of M A English, Dean, PG Courses & Deputy IQAC Coordinator	Roopa Philip
4	Dr. RamaaRaju	HOD, Dept. of Psychology	Ramaa Raju
5	Mrs. Mary Cordella	HOD, Dept. of Electronics	-
6	Dr. Leena Nair	Dean, Arts & Lang. & HOD, Dept. of Economics	Leena
7	Dr. Latha V	COE, Dept. of Statistics	Latha V
8	Dr. Radha Ganapathy	Asst. Prof. Dept. of Economics	Radha
9	Sr. Rosily	Administrator	Sr. Rosily
10	Mrs. Josephine Narmadha	Deputy Dean, Commerce	-
11	Mrs. Neeta Georphin	HOD, Dept. Computer Science	Neeta
12	Mr. Shanmugam	Asst. Professor, Dept. of Biotechnology	Shanmugam
13	Mrs. Suparna Sen Gupta	Asst. Professor, Dept. of English	Suparna
14	Mrs. Roshni Shetty	Asst. Professor, Dept. of Commerce & Mgmt.	Roshni Shetty
15	Dr. Sophia D	Asst. Professor, Dept. of Biochemistry	Sophia D
16	Mr. Mikhail Rajaram	Asst. Professor, Dept. of Chemistry	Mikhail
17	Mr. Jeevan	Asst. Professor, Dept. of Physics	-
18	Dr. Reema Orison Lobo	Asst. Professor, Dept. of Genetics	Reema
19	Dr. Soumya K	Asst. Professor, Dept. of Zoology	Soumya
20	Mrs. Priya Veera	Admin Staff	Priya Veera
21	Mr. Manjunath	Library Staff	Manjunath
22			
23			

Dr. Sr. Lalitha Thomas 6/7/2022
Dr. Sr. Lalitha Thomas
Principal
PRINCIPAL
Jyoti Nivas College
Autonomous.

IQAC MEETING
DATE: JULY 6, 2022
TIME: 2:15 PM
VENUE: PRINCIPAL'S OFFICE

CHAIRPERSON: DR SR LALITHA THOMAS, Principal

MEMBERS PRESENT:

Names	Departments/Designation
Dr. Carol Stanly	HOD, Dept. of Physics & IQAC Coordinator
Dr. Sitavi Yathiender	Vice Principal, Science & HOD, Dept. of Zoology & Genetics
Dr. Roopa Philip	HOD, Dept. of M A English, Dean, PG Courses & Deputy IQAC Coordinator
Dr. Ramaa Raju	HOD, Dept. of Psychology
Dr. Leena Nair	Dean, Arts & Lang. & HOD, Dept. of Economics
Dr. Latha V	COE, Dept. of Statistics
Sr. Rosily	Administrator
Mrs. Josephine Narmadha	Deputy Dean, Commerce
Mrs. Neeta Georphin	HOD, Dept. Computer Science
Mr. Shanmugam	Asst. Professor, Dept. of Biotechnology
Mrs. Suparna Sen Gupta	Asst. Professor, Dept. of English
Mrs. Roshni Shetty	Asst. Professor, Dept. of Commerce & Mgmt.
Dr. Sophia D	Asst. Professor, Dept. of Biochemistry
Mr. Mikhail Rajaram	Asst. Professor, Dept. of Chemistry
Mr. Jeevan	Asst. Professor, Dept. of Physics
Dr. Reema Orison Lobo	Asst. Professor, Dept. of Genetics
Dr. Soumya K	Asst. Professor, Dept. of Zoology
Mrs. Priya Veera	Admin Staff
Mr. Manjunath	Library Staff

The Principal, Dr Sr Lalitha Thomas addressed the members, reminding them of the activities initiated by IQAC. Dr Roopa Philip pointed out that 8 MOUs have been signed and 2 more are on the anvil. She emphasised that minimum 2 programmes with the institution must be conducted to be considered as an MOU. Collaborative programmes might also be conducted outside the purview of the MOU.

Dr Carol Stanley put on record that IQAC, this year, has conducted FDPs, Orientation programmes, talks, faculty appraisals etc. She pointed out that Dr Ramaa is heading a forthcoming IQAC initiative.

Dr Ramaa elaborated that the FDP will be conducted from July 19th onwards, one speaker for the FDP is yet to be finalised, brochures are being prepared for the same.

The Principal also pointed out that an FDP on E-content preparation will be conducted at a future date by Dr Roopa and other PG faculty members.

She emphasised on the need to promote academic activities at the regional/national/international levels, and that IQAC should be scrutinising each of these. IQAC should be following up with departments for E-content, online certificate courses, alumni list updating, quality compliance in research publications and projects. Ms Roshni, Dr Sophia, Dr Reema and Mr Jeevan are in charge of various aspects of the IQAC.

Carol Stanley

IQAC Coordinator
Jyoti Nivas College Autonomous
Bangalore - 560 095



Dr. Lalitha

PRINCIPAL
Jyoti Nivas College
Autonomous,
Bangalore - 560 095



Jyoti Nivas College Autonomous
Hosur Road, Bengaluru

Internal Quality Assurance Cell (IQAC) Meeting

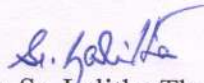
Date: 03-08-2022

Venue: Conference Room

Time: 2:30pm

Chairperson: Dr. Sr. Lalitha Thomas - Principal

Sl. No.	Names	Departments/Designation	Signature
1	Dr. Carol Stanly	HOD, Dept. of Physics & IQAC Coordinator	Carol Stanly
2	Dr. Sitavi Yathiender	Vice Principal, Science & HOD, Dept. of Zoology & Genetics	Sitavi
3	Dr. Roopa Philip	HOD, Dept. of M A English, Dean, PG Courses & Deputy IQAC Coordinator	Roopa Philip
4	Dr. Ramaa Raju	HOD, Dept. of Psychology	Ramaa Raju
5	Mrs. Mary Cordella	HOD, Dept. of Electronics	Mary Cordella
6	Dr. Leena Nair	Dean, Arts & Lang. & HOD, Dept. of Economics	Leena Nair
7	Dr. Latha V	COE, Dept. of Statistics	Latha V
8	Dr. Radha Ganapathy	Asst. Prof. Dept. of Economics	Radha G
9	Sr. Rosily	Administrator	-
10	Mrs. Josephine Narmadha	Deputy Dean, Commerce	Josephine Narmadha
11	Mrs. Neeta Georphin	HOD, Dept. Computer Science	Neeta Georphin
12	Mr. V M Shanmugam	Asst. Professor, Dept. of Biotechnology	V M Shanmugam
13	Mrs. Suparna Sen Gupta	Asst. Professor, Dept. of English	Suparna Sen Gupta
14	Mrs. Roshni Shetty	Asst. Professor, Dept. of Commerce & Mgmt.	Roshni Shetty
15	Dr. Sophia D	Asst. Professor, Dept. of Biochemistry	Sophia D
16	Mrs. Sheril Sophia	Asst. Professor, Dept. Computer Science	Sheril Sophia
17	Mr. Mikhail Rajaram	Asst. Professor, Dept. of Chemistry	Mikhail Rajaram
18	Mr. Jeevan K N	Asst. Professor, Dept. of Physics	Jeevan K N
19	Dr. Reema Orison Lobo	Asst. Professor, Dept. of Genetics	Reema Orison Lobo
20	Dr. Soumya K	Asst. Professor, Dept. of Zoology	Soumya K
21	Mrs. Priya Veera	Admin Staff	-
22	Mr. Manjunath	Library Staff	Manjunath


Dr. Sr. Lalitha Thomas
Principal
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JYOTI NIVAS COLLEGE
AUTONOMOUS
BANGALORE - 560 095

IQAC MEETING
DATE: AUG 3, 2022
TIME: 2:30PM
VENUE: DEGREE BLOCK CONFERENCE HALL

Apopros to the recently concluded FDP on "Promoting Quality Culture for Quality Enhancement: A Quality Assurance Measure", the Principal Dr Sr Lalitha Thomas chaired a meeting on the action plan and feedback. Led by the Principal, the Controller of Examinations Dr Latha and Vice-Principal Dr Sitavi, the action plan had inputs from various members of the Cell. The following are the highlights:

- Student-centric curriculum design with special reference to learning engagement, skill enhancement and employability
- Evaluation of graduate attributes
- Augmenting learning experience and self-expression by instilling confidence and modifying instructional methods
- Range and variety in pedagogical and evaluation approaches-Group discussions, MCQ tests, oral presentations, PPT presentations, research activities into recent developments in the field and case studies, newsletter production, projects, written assignments, creative and academic writing, posters and model exhibitions, role play, discipline-specific outreach programmes, outcome-based field trips
- Discipline-specific internal assessment activities and flexibility within the same
- Engagement with industry mentors and alumni
- Faculty-level peer discourse through paper presentations. IQAC members(Dr Radha, Dr Josephine , Dr Sophia, Dr Priyadarshini and Dr Reema) & the Research Cell have been entrusted with the planning and organisation of the same. The Peer Exchange programme would be for all 3 streams, at least once a semester. Both students and faculty can be beneficiaries of this discourse
- Semester-wise self-appraisal and faculty evaluation
- Innovation Box to be monitored by each department and relevant ideas to be directed to the Innovation Council-Dr Sitavi, Dr Leena and Ms Roshni are in charge of supervising the same
- Introducing at least one quality initiative by each department, in keeping with NEP emphasis on skill development and employability- Suggestions included :
- use of Language Lab, identifying students for counselling, community engagement for students, conducting workshops on communication skills, adult literacy, awareness of menstrual and de-addiction habits for support staff

IQAC co-ordinator, Dr Carol concluded the meeting by acknowledging the contribution of all members in having completed their assigned tasks. She also emphasised that each member is to oversee the functioning of college committees. She put on record that Dr Roopa Philip is the new nodal officer for MoUs. She is to be assisted by Ms Sheril Sophia. Dr Carol's concluding remarks focused on re-drawing of Moral Philosophy lesson plans, re-distribution of Moral Philosophy groups and introduction of new vocational courses (B.Ed) to strengthen college admissions.

Carol Stanley

IQAC Coordinator
Jyoti Nivas College Autonomous
Bangalore - 560 095

Sr. Lalitha

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Jyoti Nivas College
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Bangalore - 560 095





Jyoti Nivas College Autonomous
Hosur Road, Bengaluru

Internal Quality Assurance Cell (IQAC) Meeting

Date: 15-03-2023

Venue: IQAC Room

Time: 2:30pm

Chairperson: Dr. Sr. Lalitha Thomas - Principal

Sl. No.	Names	Departments/Designation	Signature
1	Dr. Carol Stanly	HOD, Dept. of Physics & IQAC Coordinator	Carol Stanlys
2	Dr. Sitavi Yathiender	Vice Principal & HOD, Dept. of Zoology & Genetics, Dean - Life Sciences	Sitavi
3	Dr. Roopa Philip	HOD, Dept. of M A English, Dean, PG Courses & Deputy IQAC Coordinator	Roopa Philip
4	Mrs. Mary Cordella	HOD, Dept. of Electronics	Mary Cordella
5	Dr. Leena Nair	Dean, Arts & Lang. & HOD, Dept. of Economics	Leena
6	Dr. Latha V	COE, Dept. of Statistics	Latha V
7	Dr. Radha Ganapathy	Asst. Prof. Dept. of Economics	Radha G
8	Sr. Rosily	Administrator	Sr Rosily
9	Mrs. Subhashini G	Admin Staff	G. Subhashini
10	Dr. Josephine Narmadha	HOD & Dean, Dept. of Commerce & Mgmt.	J. Josephine
11	Mrs. Neeta Georphin	HOD, Dept. Computer Science	Neeta Georphin
12	Mr. V M Shanmugam	Asst. Professor, Dept. of Biotechnology	V M Shanmugam
13	Mrs. Suparna Sen Gupta	Asst. Professor, Dept. of English	Suparna Sen Gupta
14	Mrs. Roshni Shetty	Asst. Professor, Dept. of Commerce & Mgmt.	Roshni Shetty
15	Dr. Sophia D	Asst. Professor, HOD, Dept. of Biochemistry	Sophia D
16	Mrs. Sheril Sophia	Asst. Professor, Dept. Computer Science	Sheril Sophia
17	Mr. Mikhail Rajaram	Asst. Professor, Dept. of Chemistry	Mikhail Rajaram
18	Mr. Jeevan K N	Asst. Professor, Dept. of Physics	Jeevan K N

19	Dr. Reema Orison Lobo	Asst. Professor, Dept. of Genetics	<i>Reema</i>
20	Dr. Soumya K	Asst. Professor, Dept. of Zoology	<i>Soumya</i>
21	Dr. Priyadarshini Pillai	Asst. Professor, Dept. of Botany	<i>Pillai</i>
22	Dr. Raghu	Asst. Professor, Dept. of Chemistry	—
23	Mrs. Priya Veera D'Souza	Admin Staff	<i>Priya</i>
24	Mr. Manjunath	Library Staff	<i>Manjunath</i>

S. Lalitha 15/3/2023
Dr. Sr. Lalitha Thomas
Principal

PRINCIPAL
Jyoti Nivas College
Autonomous,
Bangalore - 560 095

IQAC MEETING-MINUTES OF THE MEETING**DATE: MARCH 15, 2023****TIME: 2:30 PM****VENUE: IQAC ROOM****CHAIRPERSON: DR SR LALITHA THOMAS, Principal****MEMBERS PRESENT:**

Names	Departments/Designation
Dr. Carol Stanly	HOD, Dept. of Physics & IQAC Coordinator
Dr. Sitavi Yathiender	Vice Principal & HOD, Dept. of Zoology & Genetics
Dr. Roopa Philip	HOD, Dept. of M A English, Dean, PG Courses & Deputy Coordinator, IQAC
Dr. Latha V	Controller Of Examinations, Dept. of Statistics
Dr. Leena Nair	Dean, Arts & Languages & HOD, Dept. of Economics
Sr. Rosily	Chief Administrator
Dr. Josephine Narmadha	Dean & HOD, Department of Commerce and Management
Mrs. Neeta Georphin	HOD, Dept. of Computer Science
Mr. Shanmugam	Asst. Professor, Dept. of Biotechnology
Mrs. Suparna Sengupta	Asst. Professor, Dept. of English
Mrs. Roshni Shetty	Asst. Professor, Dept. of Commerce & Mgmt.
Dr. Sophia D	HOD, Dept. of Biochemistry
Ms Sheril	Asst. Professor, Dept. of Computer Science
Mr. Mikhail Rajaram	Asst. Professor, Dept. of Chemistry
Mr. Jeevan	Asst. Professor, Dept. of Physics
Dr. Reema Orison Lobo	Asst. Professor, Dept. of Genetics
Dr. Soumya K	Asst. Professor, Dept. of Zoology

Dr Priyadarshini Pillai	Asst. Professor & HOD, Dept. of Botany
Mrs. Priya Veera	Admin Staff
Mr. Manjunath	Library Staff

The Principal, Dr Sr Lalitha Thomas addressed the members, congratulating various committees on successful implementation of NEP and regularisation of academic calendar and College activities. She reminded that remedial classes must continue to be in place to augment teaching-learning shortfalls brought about by the pandemic. She also called on faculty members to remain vigilant regarding students' use of phones/digital devices on campus.

The Principal called forth for members' opinion for the next set of institutional benchmarks. Multiple members voiced suggestion for striving towards University status. The Principal opened the floor for discussion to set down the necessary roadmap towards this end. Discussions were led by Dr Carol Stanley, Dr. Sitavi Yathiender, Dr. Latha V, Ms Mary D'Cruz, Dr. Roopa Philip, Dr Sophia, Dr Reema, Sr Rosily and other members. Following are the highlights:

- Formation of schools as per existing disciplines viz. Humanities, Sciences, Commerce & Management
- Initiation of new schools in the domain of Law and Education
- Introduction of relevant vocational courses as per demographic demands – suggestions for the same included Nutrition & Dietetics, Home Science, Fashion Designing, Interior Designing, Montessori Training, Bcom LLB, BBA LLB
- Customising these courses according to NEP format
- Expansion in infrastructure and increasing number of classrooms
- Increase in collaborations, exchange programmes, publications, research projects

Members inferred that a minimum of 2 years of preparatory stage would be necessary to do the groundwork.

Dr Latha informed the committee about the impending decision for selection of major/minor course by the 3rd year classes of NEP students. She explained the credit structure (26 credits in total) for double major courses in different combinations of theory and practical. It was agreed upon that to sustain the existing workload, the double major format would be retained.

Discussions were also initiated towards re-formatting College working hours according to different shifts in order to accommodate new courses from the next academic session. Suggestions came from various members about different time schedules.

The Principal drew attention to the Admissions procedure and the need to protect database for the newly admitted 1st year students. She pointed out that new Postgraduate programmes have been introduced viz. Wellness Counselling, Computer Science, Psychology, Biological Sciences, Mathematics. These programmes are meant to supplement the existing Undergraduate programmes and improve our student absorption. Meeting concluded with the Principal directing IQAC to form core committees and sub-committees to work towards University status.

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IQAC Coordinator
Jyoti Nivas College Autonomous
Bangalore - 560 095

Dr. Jalitha

PRINCIPAL
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