

The Annual Quality Assurance Report (AQAR) of the IQAC
ACADEMIC YEAR 2016-17

Part – A

AQAR for the year (*for example 2014-15*)

2016-17

I. Details of the Institution

1.1 Name of the Institution

JYOTI NIVAS COLLEGE AUTONOMOUS

1.2 Address Line 1

HOSUR ROAD

Address Line 2

KORAMANGALA

City/Town

BENGALURU

State

KARNATAKA

Pin Code

560 095

Institution e-mail address

info@jyotinivas.org

Contact Nos.

080 25530137

Name of the Head of the Institution:

Dr. Sr. ELIZABETH C S

Tel. No. with STD Code:

080 25530137

Extn: 111

Mobile:

09845405082

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	5 star	-	1999	April 2004
2	2 nd Cycle	A	-	2005	May 2011
3	3 rd Cycle	A	3.76/4	2012	March 9, 2017
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2015-16 submitted on 02-03-2017
- ii. AQAR 2014-15 submitted on 16-03-2015
- iii. AQAR 2013-14 submitted on 09-07-2015
- iv. AQAR 2012-13 submitted on 26-03-2014
- v. AQAR 2011-12 submitted on 11-02-2013
- vi. AQAR 2010-11 submitted on 22-07-2011

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) LANGUAGES

1.11 Name of the Affiliating University (for the Colleges)

BANGALORE UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme	<input type="text" value="-"/>	DST-FIST	<input type="text" value="-"/>
UGC-Innovative PG programmes	<input type="text" value="-"/>	Any other (<i>Specify</i>)	<input type="text" value="-"/>
UGC-COP Programmes	<input type="text" value="✓"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="11"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="-"/>
2.4 No. of Management representatives	<input type="text" value="03"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="18"/>
2.10 No. of IQAC meetings held	<input type="text" value="05"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="8"/> Faculty <input type="text" value="5"/>
Non-Teaching Staff	<input type="text" value="-"/>
Students	<input type="text" value="-"/>
Alumni	<input type="text" value="01"/>
Others	<input type="text" value="02"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text" value=""/> No <input checked="" type="text" value="✓"/>
If yes, mention the amount	<input type="text" value="-"/>
2.13 Seminars and Conferences (only quality related)	

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	<input type="text" value="9"/>	International	<input type="text" value="1"/>	National	<input type="text" value="8"/>	State	<input type="text" value="-"/>	Institution Level	<input type="text" value="-"/>
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(ii) Themes

- International Conference “Computer Science and Mathematics”, “Physics, Electronics and Chemistry”
- National Seminar on “Sustainable Development for Revitalizing India”, Department of Economics
- National Seminar on “Journey Through the Past”, Department of History
- National Seminar on “Empowerment Of Women in Revitalizing India” in association with SICHREM, Department of Sociology
- National Tourism Seminar on “Responsible Tourism and Rural Development”, Department of Tourism Management
- National Conference on “Conflict Studies”, Department of English
- National Conference on “Coping with the Challenges Of Depression” Department of Psychology
- National Conference on “Bioessence: Integrated Healthcare”, Department of Life Sciences
- National Conference Mediatron on “Visual Domain: Seen & Unseen”, Department of Communication & Media

2.14 Significant Activities and contributions made by IQAC

- A delegation from the London-based global body **ACCA - Association of Chartered Certified Accountants** signed a memorandum with Jyoti Nivas in June 2016 to jointly start a 3-year B.Com Integrated Professional CA Course.
- A British Council-supported **delegation from the University of Portsmouth**, UK, visited Jyoti Nivas College Autonomous and a **delegation** from Jyoti Nivas College Autonomous **visited University of Portsmouth** in April 2016, and explored the possibilities of tie-ups. The delegation also visited **Wolverhampton University, Huddersfield University and Association of Chartered Certificate Accountants** to work jointly with Jyoti Nivas on research and student development.
- Jyoti Nivas College signed an MOU with Ampere Vehicles to sponsor electric cycles and motor vehicles to physically challenged students for commuting.
- IQAC encouraged the students of B.Voc. (Banking & Finance) to undertake the ‘Jyoti Swayam Sahayaka Sangha’ (Student Self Help Group Initiative) for rendering services to Vijaya Bank and to create awareness on digital and cashless economy.
- The B.Voc students of Visual Communication and Banking and Finance had their Skill Assessment and Certification by the Sector Skill Council from UGC.
- Students of B.Voc – Visual Communication and Performing Arts put up their first public theatrical performance “The Debut” including a performance of Shakespeare’s Twelfth Night, a street play and ‘Meraki’ a dance musical.
- The Research and Publication Cell of Jyoti Nivas College Autonomous regularly brings out National and students’ Research Journals.
- The release of the Internal Quality Assurance Cell newsletter – “IQAC Newsletter”
- Organized study tours.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

- Preparing the report for the UGC Sanding Committee
- Self appraisal of the staff
- Departments Best Practice
- Documentation of the Alumni Achievers
- Feedback from Alumni who are proficient in the subject and also from students studying abroad on the course content / syllabi
- Evaluation of the Administrative Staff
- Orientation for the new staff
- Inviting parents as guest speakers and resource persons
- Self Help Group
- Conferences, seminars, workshops at the state / national and international level
- Academic audit
- College website to be updated
- Documentation committee will document the activities of the college in a diary format for further reference
- Feedback forms can be formulated and given to the alumni and the parents on quality related institutional processes
- Good practices of the departments. Quality related activities including adoption and dissemination of good practices
- MOU with Portsmouth University, UK in 2016

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

-

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	1	-	-
PG	5	-	5	12
UG	21	-	11	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	26	-	17	12

Interdisciplinary:

The college conducts 100 hours and 50 hours Short Term Certificate Courses in various subjects related to Arts, Science, Commerce and Foreign languages.

Innovative:

Jyoti Nivas College in association with Government of Karnataka, Kannada Abhivrudhi Pradhikara, organised **Yuva Janotsava**, Kannada Cultural Youth Festival, to spread awareness about Karnataka and its rich culture.

Epiphany the manifestation of Lord Jesus Christ was celebrated on January 10.

The final year students of Communicative English successfully produced 5 **short films**:

Laapata: The missing seam between reality and fiction.

Hindsight: Quest for self.

Shanaya: Sensitive portrayal of a mother-daughter relationship.

Level: The game of life.

Inclination: The meaning of life.

The final year students of B.Voc – Visual Communication and Performing Arts produced 3 **short films**:

In search of...: Search for meaning.

Left to the street: Finding lost values.

Get back on: Winning the game of life.

The second year students of Communicative English brought out 6 **Lab Journals**:

The Commeator, News Front, Noticia, The Teleporter, The News Pitcher, The Oracle

The second year students of B.Voc – Visual Communication and Performing Arts produced 4

Lab Journals:

Auto Mation, The Insight, The Third Eye, The Wrap.

Several departments brought out their **Newsletters** to record their achievements and endeavours during the year:

- Internal Quality Assurance Cell: 'IQAC Newsletter'
- Psychology: 'Manodisha'
- English: 'The Rhetorique'
- Travel & Tourism: 'Tornare'
- Economics: 'Arthashasthra'
- Genetics: 'Gene Express'
- History: 'Itihasa'
- Zoology: 'Genesis'
- Chemistry and Biochemistry: 'Chem Spectra'
- Computer Science: 'Techno Buzz'

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All
Trimester	-
Annual	-

1.3 Feedback from stakeholders*

(On all aspects)

Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Presented in Academic Council

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
104	02	25	-	77

2.2 No. of permanent faculty with Ph.D.

29

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others Lecturers		Part Time Lecturers	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	16	-	16	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest	Visiting	Temporary
-	-	16

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers	10	13	02
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Smart Board

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar coding, Photocopy

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

All Faculty All Faculty All Faculty

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage:

I / III / V SEMESTER EXAMINATION OCTOBER – 2016

Sl. No.	Course	I Semester (2016 Batch)	III Semester (2015 Batch)	V Semester (2014 Batch)
1	B.A	68%	72%	83%
2	B.Sc	66%	81%	76%
3	B.C.A	84%	72%	81%
4	B.Com	75%	86%	94%
5	B.B.A	71%	74%	96%
6	B.Voc (B & F)	80%	78%	85%
7	B.Voc (VP)			

II / IV / VI SEMESTER EXAMINATION APRIL – 2017

Sl. No.	Course	II Semester (2016 Batch)	IV Semester (2015 Batch)	VI Semester (2014 Batch)
1	B.A	71.43%	67.15%	83.33%
2	B.Sc	86.36%	75.44%	80%
3	B.C.A	87.76%	68.89%	92.68%
4	B.Com	85.26%	93.16%	98.95%
5	B.B.A	77.55%	80.70%	90.74%
6	B.Voc (B & F)	66.67%	80.43%	100%
7	B.Voc (VP)	65.22%	69.57%	96.30%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Through Staff evaluation by the students and alumni
- Through conducting of research paper presentation
- Organizing conferences / seminars / workshops

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	03
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	02
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	-	-	01
Technical Staff	05	-	-	-
Lab attenders / care takers	38	-	-	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

<p>Research activities are encouraged and promoted Research colloquia is organized Research Journals are published</p> <ul style="list-style-type: none"> - Academic Studies National Journal of Jyoti Research Academy is a bi-annual research publication - 3 Student Journals in Arts, Science and Commerce are also published annually
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3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	2	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	9	15	-
Non-Peer Review Journals	-	7	1
e-Journals	-	-	-
Conference proceedings	-	3	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects			92,000	77,500
Interdisciplinary Projects			1,85,000	1,22,500
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	-
Any other(Specify)	-	-	-	-
Total			2,77,000	2,00,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
ii) Without ISBN No.

3.8 No. of University Departments receiving funds from - **Not applicable**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	1	5	-	-	2
	Sponsoring agencies	1 MRF	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	2	2	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

<u>Guides</u>	<u>Students</u>
03	05

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	108	State level	12
National level	14	International level	01

3.23 No. of Awards won in NSS:

University level	1	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	03	State level	-
National level	09	International level	01

3.25 No. of Extension activities organized

University forum	-	NSS	11
NCC	05	College Forum	-

Any other:

The **AICUF, NSS, NCC, E-Cell, Rotaract, Women's Cell, Disaster Management and Student Welfare Committee** which comprise our Social Action Forum, regularly carry out several **Outreach Programmes** to make our students more socially-sensitive and socially-committed, and at the same time reach out to the most marginalized and less-privileged sections of our society.

Since service to society is our cornerstone, our **admission policy** is geared to make higher education more inclusive. Towards this end, we admit students from all sections of society, including first-generation learners and physically, economically, socially and linguistically challenged students and we have initiated a number of **Student Welfare Schemes** to help them compete with the mainstream on an equal footing.

Jyoti Nivas is constantly **in the news**. All our major events are regularly covered by **local newspapers and by TV channels**.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The **AICUF, NSS, NCC, E-Cell, Rotaract, Women's Cell, Disaster Management and Student Welfare Committee** which comprise our Social Action Forum, regularly carry out several **Outreach Programmes** to make our students more socially-sensitive and socially-committed, and at the same time reach out to the most marginalized and less-privileged sections of our society.

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have initiated a number of **Student Welfare Schemes** to help them compete with the mainstream on an equal footing.

- NSS camp conducted at Sangraha in Ramamurthynagar.
- Cancer detection camp held at a slum area in Ramamurthynagar
- Rendered service at Home of Hope
- Volunteers render service for 8 hours in a month at Kidwai Cancer Institute as a part of music therapy session to the cancer patients.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9 Acres 22 Guntas 77 Sq. yards (38786.60 Sq.m)	-	-	9 Acres 22 Guntas 77 Sq. yards
Class rooms	33	-	-	33
Laboratories	19	-	-	19
Seminar Halls	04	-	-	04
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	06	College/Mgmt /UGC	-
Value of the equipment purchased during the year 2016-17 (Rs. in Lakhs)	11579633	14487517	College/Mgmt/ UGC	26067150
Others	-	-	-	-

4.2 Computerization of administration and library

- Administration section is fully computerised with latest software in all aspects such as students admission, attendance, fees collection, declaration of results, marks card, maintenance of various data, documentary/reports/accounts/salary/tax remittances, various stock ledgers, on line payment of taxes etc.,
- Photo copier, fax, internet/intranet facilities are available
- Digital Library was installed

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	44732	Rs. 11,058,417	6436	Rs. 60, 9865	51,168	Rs. 11668282
Reference Books	26440	Rs. 5501041	312	Rs. 70000	26752	Rs. 5571041
e-Books	-	-	-	-	-	-
Journals and Magazines	24	Rs. 570842	222	Rs. 255950	246	Rs. 826792
e-Journals	-	-	-	-	-	-
Digital Database	Delnet Inflibnet New Gen lib	Rs. 11500 Rs. 5000 Rs. 10130	Digital Library Galileo digital	Rs. 1307036	4	Rs. 1333666

			learning centre			
CD & Video	1095	Rs. 19500	486	Rs. 20038	1581	Rs. 39538
Others (specify)	CCTV and 3 LCD				32 cameras	1500000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	302	7	3	1	-	-	23 computers	-
Added	103	1	2	-	-	-	21 laptops	Microsoft license Campus version unlimited no
Total	405	8	5	1	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

WIFI, IRIS Training

4.6 Amount spent on maintenance in lakhs :

i) ICT	14, 58, 693
ii) Campus Infrastructure and facilities	25, 54, 177
iii) Equipments	6, 28, 668
iv) Others	General maintenance – 85, 144
Total:	47, 26, 682

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Student Welfare committee arranged an Orientation programme for reserved group (SC,ST,OBC) minority and economically backward students to make them aware of the different facilities available in the college
- Students were given information about the various scholarships schemes available through intercom announcements and displaying on the notice boards
- Book bank in the library provides textbooks for such students as well as internet facility
- Remedial classes were conducted by teachers from all departments
- Special Communication Skill classes were conducted by Department of English for students who find it difficult to converse well in the English language
- Counsellors and lecturers from the Department of Psychology helped many students through counselling sessions on a one to one basis
- Conducted career Guidance and campus placement along with the placement cell
- Survey conducted about the canteen about hygiene quality

5.2 Efforts made by the institution for tracking the progression

- For book banks, record is kept of total number of students benefitted and also the total number of books given. Also, for Internet facilities available on 3 systems, a record is kept only for such students using the internet facilities
- For scholarships, scholarship details are kept in the Admin Block. A record is kept of the number of students availing the scholarships and also the total amount received for scholarship
- Once survey of canteen is received, necessary action was taken by Principal and management
- For the special communication skill classes results were visible as the students who initially had difficulty to converse in English were able to speak English fluently by the end of the classes.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2588		-	-

(b) No. of students outside the state

791

(c) No. of international students

62

No	%
-	-

 Men

No	%
2588	100

 Women

Last Year (2015-16)						This Year (2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1949	155	56	372	04	2536	1991	190	48	355	04	2588

Demand ratio -

Dropout % -

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

-

No. of students beneficiaries

-

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- The placement cell conducts sessions on various career opportunities available in the market. The placement cell trains the students on personality development in order to face the challenges in society

No. of students benefitted

200

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
35	200	125	50

5.8 Details of gender sensitization programmes

- The Department of Sociology conducts women's rights and human rights courses in association with SICHREM (South India Cell for Human Rights Education and Monitoring) which enables the students to sensitize their role and rights in the society

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount in Rs.
Financial support from institution	59	1, 21, 457
Financial support from government	407	25, 61, 766
Financial support from other sources (KSSW)	18	35, 790
Number of students who received International/ National recognitions (ICCR)	-	-
Concession given by student welfare	54	3, 05, 531

5.11 Student organised / initiatives

Fairs: State/ University level National level International level

Cultural Festival

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Communion, Excellence, Service, Relevance

Mission: To Turn Out Intellectually Enlightened, Morally Upright, Spiritually Oriented, Socially Committed and Emotionally Balanced Young Women

6.2 Does the Institution has a management Information System

Yes - Intranet LAN facility and Wi-Fi connection

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- All the departments have upgraded their curricula keeping in view the recent research developments and industrial requirements
- Department of Electronics introduced industry based electives of Medical Electronics and Embedded System Design
- Department of English offered electives to final year optional English students to enhance the scope of Optional English Teaching
- Department of Sociology utilized contemporary issues and inter disciplinary methods to enable complex understanding of social issues
- Department of Tourism included the student feedback as well in upgrading the course design based on modern trends
- Department of Mathematics altered the course design to include practical lesson and learning using Free Open Source Software (FOSS)
- Departments of Commerce and management, in collaboration with the sector skill council upgrade the course curriculum on a constant basis

6.3.2 Teaching and Learning

The teaching – learning process is enhanced with the use of

- Free access to internet sources for latest information
- ICT and Smart boards
- Presentation by students to encourage research and skill
- Use of multi-media tools and journals
- Exposure to industry and field trips
- International and national conferences, workshops and seminars
- Publication of newsletter ‘Our Story’ by students of Communicative English on a regular basis
- Formation of Grammar – Mentor group to enhance peer learning
- Students and staff participated in various international, national and state level conferences, seminars and workshops in their respective disciplines.
- Annual project exhibition done on Science day (Electronics)

6.3.3 Examination and Evaluation

- The end semester examinations are conducted for the odd and even semester respectively in October /April.
- Two invigilators are assigned for about 50 students taking up the examination in an examination hall.
- Bar coding of register numbers and secured marks for theory and practical examinations is done.
- Two sets of question papers- One by an internal examiner and one by an external examiner -are set for every paper/subject..

- Practical examinations for every semester are conducted with one internal and one external faculty with minimum teaching experience of two years.
- Board of Examiners (BOE) for all subjects with two external and two internal members each is formed which scrutinizes all the papers to be used in the End semester examinations.
- Physical verification of valued answer scripts is done to verify the totaling of marks on the covering page and inside the answer booklet, to check whether all answers written by the student have been valued and the marks bar code stuck is correct. Check is also maintained on whether the extra questions written have been valued and the best has been considered.
- Review of valued answer scripts by an external reviewer.
- For UG courses, valuation of answer papers is done by internal faculty with a teaching experience of a minimum of two years. In case of non-availability of internal faculty with the required teaching experience, valuation is done by competent external faculty.
- For PG courses, the system of double valuation is followed- one internal and one external faculty for paper setting and valuation. External examiners are involved in practical examinations, viva voce and project evaluation for the end semester examinations.
- Computerization of the entire examination procedure to avoid manual errors.
- Marks cards with photographs of students.
- Marks cards with academic credits(2015 batch onwards).
- Consolidated marks cards.
- Online verification of marks cards, provisional degree and degree certificates.

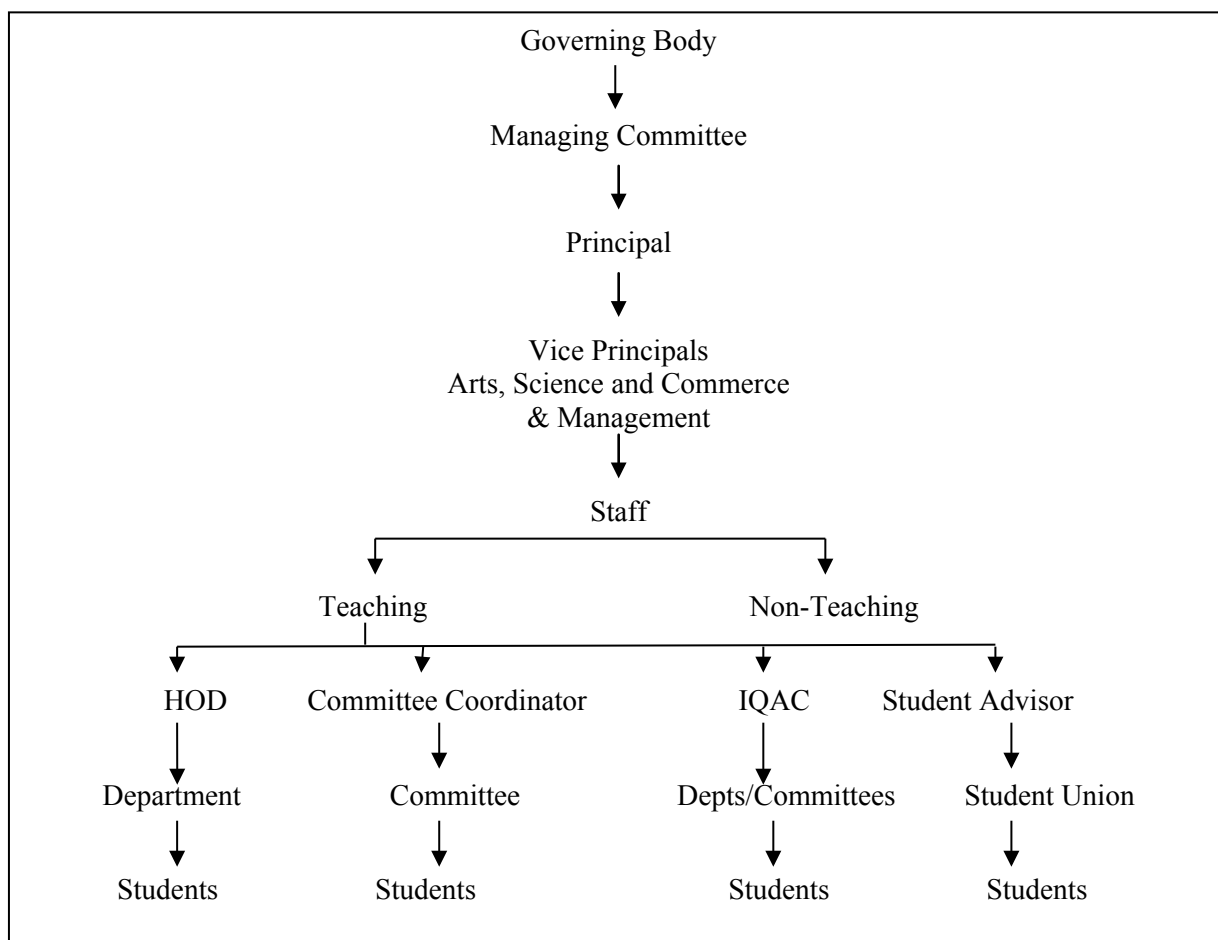
6.3.4 Research and Development

- Department of Chemistry has been granted research status.
- Staff of the Department of Psychology has been granted permission to guide research scholars. At present the department has successfully guided on scholar and three scholars are in the process of research under the guidance of a faculty
- Students of Business Administration undertake research as part of their curriculum
- Department of Travel and Tourism conducted minor research in the area of Tourism destination & Travel sector
- A staff of the department of Sociology presented a paper on disadvantaged sex-workers and their access to social security
- Minor research project findings of students of Department of Zoology was published in in-house science journal 'Scientia'
- Department of Electronics signed an MOU with NAL for 5 years from 2016 and has tie up with SP labs

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Digital Library
- HP New Scanner and printer
- New Dell System for library software use
- Smart ID card coding device
- Smart ID card reader

6.3.6 Human Resource Management



6.3.7 Faculty and Staff recruitment (new staff recruited during 2016-17)

18

6.3.8 Industry Interaction / Collaboration

The department of Zoology collaborates with

- Microbiology laboratory of St. Joseph's college
- Virtuso's Palette School
- LEADS Clinical Research and Bioservices Private Ltd

The department of Biotechnology collaborates with

- Azymes, Aristogene Bioscience,
- Indian Institute of Sciences, Narayana Nethralaya, Biocon etc

The department of Botany invited experts from Horticulture Institute Hulimavu, IIHR, GKUK and IISc.

The department of Sociology, in collaboration with SICHREM organized a national conference on 'Revitalizing India through Empowerment of Women'.

The department of Travel and Tourism, in collaboration with Karnataka State Tourism Development Corporation (KSTDC) conducted a national conference on Tourism.

Students of the Department of Psychology undertake internship with mental health institutions. These students were also given an exposure to the institutional functioning of Cadabams.

6.3.9 Admission of Students

Total no of students (UG) – 2588

(PG) – 351

6.4 Welfare schemes for

Teaching Staff:

1. The management is always accessible to teachers in case of financial difficulties or personal problems and financial help/loan is provided.
2. Overnight trips to places of academic and tourist interest is arranged to reenergize the staff.
3. Staff members organize and are also given an opportunity to be a part of the college educational trips.
4. The efforts of the teachers are appreciated and acknowledged on special occasions like teachers day and during Christmas.
5. Staff are encouraged to attend seminars, conferences, workshops.
6. Staff are encouraged to go for higher studies. They are granted leave with pay to appear for exam.

Non- Teaching Staff:

1. The Management readily provides financial assistance and/or a helping hand to staff members in need.
2. Expenses towards medical care are met with for them and their family members.
3. Essential amenities like clothes and provisions are given annually.
4. An annual staff picnic is organized.
5. Class IV employees are served tea everyday and refreshments given when they work overtime or on holidays.
6. Every year the staff are given Christmas gifts.
7. Staff are encouraged to go for higher studies. They are granted leave with pay to appear for exam.
8. Staff are provided interest free loan.

Students:

- Every year an orientation programme is arranged for all the first year degree SC/ST/BC/BT/OBC and low income group of students to make them aware about facilities available for them in the college.
- To improve the linguistic proficiencies of the students, classes on communicative skills are conducted regularly for these students who find it difficult to converse well in the English Language.
- Book bank, remedial classes, short-term courses, financial aids

- With the objective of making classes interesting and better understandable to students, remedial classes are held in vernacular media. Brighter students are encouraged to take these remedial classes for their counterparts thus enhancing interpersonal and communication skills among the students. This activity helps in improving academic skills of the students. Remedial classes for the failed students are conducted during the free hours and after the regular class hours.
- Computer skills are an integral part of personal skill sets a student needs to acquire before stepping out into her career. Aiming at this mission a short term course in Basic computer science and C programming is conducted for non computer science students.
- JNC Book Bank provides text books, record books and stationery to those deserving and needy students so that they are not at a disadvantage when studying their respective courses. The Book Bank also provides the photocopying needs and internet facility for such students.
- Personality development workshops and seminars are conducted on a regular basis which helps the students in grooming themselves for a brighter future. Various workshops on Multiple Intelligence and Time Management are conducted by the committee to teach the students how to recognize their multiple intelligences as well as the virtue of time management.
- Committee along with the college management has strived to provide financial aid to the economically under privileged students. In tune with this objective, many students have been helped with Scholarships, free ships, Loans and waiving of special fees and also were helped with the concession in short term course fees.
- Counselling facilities by professional counsellors are made available for the students throughout the academic year
- First aid facilities are provided in the medical room
- Every year more than 100 students are helped with mid day meals and Christmas gift.

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

* (For PG – 6 weeks because of double valuation)

6.9 What efforts are made by the University/Autonomous College for Examination Reforms?

- **Bar coding** of register numbers and secured marks for theory and practical examinations is done.
- **Two sets of question papers-** One by an **internal examiner** and one by an **external examiner** - are set for every paper/subject.
- Practical examinations for every semester are conducted with one internal and one external faculty with minimum teaching experience of two years.
- **Board of Examiners (BOE)** for all subjects with two external and two internal members each is formed which scrutinizes all the papers to be used in the End semester examinations.
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- Marks cards with photographs of students.
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- **Online verification** of marks cards, provisional degree and degree certificates.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

- The department of Psychology, Zoology, Botany and Biotechnology invited prominent alumni as guest faculty
- Department of Travel and Tourism connects to the industry through its alumni
- Students of English do 'Content Writing' for NGOs and Industries with the assistance from Alumni
- Alumni sessions were held for final year students to highlight work-culture in various industries

6.12 Activities and support from the Parent – Teacher Association

Mentor – Parent meeting is held every semester

6.13 Development programmes for support staff

Support staff are encouraged to pursue higher education, attend workshops/seminars/training programmes. Annual staff picnic is organized

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Department of Zoology organized 'Wild life conservation and Awareness programme from September 1 – 3, 2016. The initiative included a talk on life and habits of snakes, posters on animal life presented by students and wild life photograph contest.
- The department also organized a one day seminar on 'Save to Cherish' to create awareness on plastic free campus
- Department of Botany initiated a drive to make the campus plastic –free zone
- Wind turbine was installed under the initiative of Department of Electronics in collaboration with NAL
- Department of Economics under the banner of Entrepreneur cell recycled unused and used answer sheets. Prayatna unit recycled waste paper materials.
- Department of Travel and Tourism in its curriculum has introduced the morals and principals of Eco-Friendly tourism and its applications

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Usage of Smart boards

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Several departments conducted conferences / seminars and workshops
- After the staff evaluation the reports were handed over to the respective teachers of the various departments. Based on the students feedback action was taken.
- Several meetings were held to review the work of the various committee
- Research activities are being encouraged with organizing colloquium where the faculty presents a research paper which is an in house programme
- Best practices of the department are observed.

7.3. Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals

Two best practices of the institution:

1. Mentor Ward System
2. Continuous Internal Assessment

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Installation of Wind Turbine, solar panel, vermin compost, growing of medicinal plants, cleanliness of the campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

B.Voc students of Visual Communication and Performing Arts put up their first edition of Home Production “The Debut”

8. Plans of institution for next year

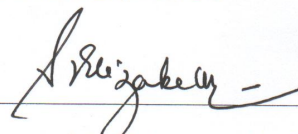
- Organization of International, national, state level conferences, seminars, workshops
- Monitoring of departmental activities
- Review the functions of the various committee
- Check the completion of syllabus at the end of every month
- Encourage research activities
- Evaluation by alumni
- Evaluation by parents
- Record success stories
- Evaluation of the teaching and non-teaching staff
- Document best practices of the department
- To plan for a Skill Lab
- To start an eco – club
- To organize programmes on sustainable development
- To organize and participate in academic and cultural programmes
- To conduct more social action programmes
- To have skill development programmes
- To plan for health and hygiene programmes
- To upgrade the infrastructure
- To establish a language laboratory
- To establish an audio-video centre
- To encourage more research activities
- To strengthen tie-ups with foreign universities.

Name: *Dr. Ella Sen*



Signature of the Coordinator, IQAC

Name: *Dr. Sr. Elizabeth C S*



Signature of the Chairperson, IQAC
